



11495 N Pennsylvania St., Suite#140  
Carmel IN 46032  
Phone: (317) 567-3905  
www.metamorsys.com

January 8, 2024

Teresa Deaton-Reese, CPPB, CPPO  
Procurement Consultant  
Indiana Department of Administration  
Procurement Division  
402 W. Washington St., Room W468  
Indianapolis, Indiana 46204

RE: In RFP- 24-77468 – Public Health and Healthcare Readiness Assessment

Dear Teresa Deaton-Reese,

IT Transformers, Inc dba: Metamor Systems (Metamor Systems) is pleased to provide this letter of commitment to participate as a subcontracting partner with Syra Health in its response to the State of Indiana's Request for Proposal RFP- 24-77468 – Public Health and Healthcare Readiness Assessment

Metamor Systems will provide tool development for data collection, analysis, and reporting efforts as part of this engagement. Metamor Systems understands that there is no commitment for work by Syra Health unless the RFP activity results in a contract award from the State of Indiana.

Should Syra Health sign a contract with the State of Indiana, Metamor Systems will perform services starting at the beginning of the project and on-going as long as necessary. The estimated subcontracted value is, \$38,329.33 which is 8.00% of this engagement.

1. Scope of Work for Metamor Systems

- a. **IT Consulting (80101507):** IT consulting will be instrumental in offering expert advice and guidance in the implementation of the Joint Risk Assessment (JRA) and Hazard Vulnerability Analysis (HVA). Metamor Systems will analyze current IT systems (as needed), suggesting improvements, and implementing strategies to optimize the data analysis process. The Syra Health team will utilize Metamor Systems' consultancy service directly to enhance our capability in handling complex data sets.
- b. **IT Services (81160000):** IT services from Metamor Systems will focus on the maintenance, upgrade, and troubleshooting of IT systems relevant to the JRA and HVA processes. Metamor Systems' services will include software development, database management, and technical support. These services will be used both by Syra Health Corp. and IDOA/Indiana Department of Health, ensuring that all IT-related aspects of the project run smoothly and efficiently.

2. **Process of Utilization:**

The products and services from these Metamor Systems will be integrated into Syra Health's operational framework.

3. **UNSPSC Certification:**

Metamor Systems is certified under the United Nations Standard Products and Services Code (UNSPSC) relevant to their service categories (listed above).

---

#### 4. Timeline of Engagement

Metamor Systems shall be engaged between 3/1/24 – 4/15/25.

#### 5. Cost of Services

The cost of Metamor Systems for IT consulting and services, content and module development, and data visualization are included in the Sub-contracting percentage of Total.

#### 6. Additional Contributions:

- a. **Database Analysis Expertise:** Metamor Systems developer's expertise in database analysis is crucial for ensuring accuracy and efficiency in data handling, which is foundational for making informed decisions in JRA and HVA.
- b. **Training Resources Creation:** Metamor Systems shall be responsible for the development of training resources such as guides and webinars. This will equip stakeholders with the necessary skills and knowledge during the JRA and HVA processes.
- c. **Data Visualization/Charts/Diagrams:** As the team collects data from publicly available resources, IDOA, IDOH, and through stakeholder surveys, the Metamor Systems team has the ability to create simple to complex 2-D visuals for easy distribution of data and presentation of data narratives, and findings.
- d. **Dashboard:** Metamor Systems is well-versed in the creation of interactive dashboards for enhanced learning and visualization.
- e. **Developer Services:** The project team strives to create engaging sessions for all stakeholders and participants. Metamor Systems shall be responsible for developing training resources and content learning modules that will encourage and allow for the maximum amount of participation.

Metamor Systems, a certified Minority Business Enterprise (MBE) with the State of Indiana, is registered to do business with the State of Indiana under Bidder Registration #0000027676 and remains in good standing. This letter provides Metamor Systems' commitment to abide by all state procurement regulations. Metamor Systems is a Technology Consulting and Software Services Company headquartered in Carmel, Indiana.

Sincerely,



Name: Krishnakumar Padmanabhan

Title: Chief Operating Officer

E-mail: [krishna@metamorsys.com](mailto:krishna@metamorsys.com)

Phone: (317) 258-5356

---